



Manager of Public Works

OPERATIONS

Issue Date: April 2, 2025

Closing Date: April 25, 2025

Job Level: Permanent/Full Time

Posting # 2025-006

THE DISTRICT OF STEWART is seeking a positive, action-oriented, and self-motivated individual that exhibits public relations capabilities, and is a trusted motivator with leadership skills to foster a productive Public Works team.

Stewart is located in northwest British Columbia, at the head of the Portland Canal, in close proximity to Hyder, Alaska. Stewart's economy is supplemented by mining, forestry, port operations and tourism. There is an abundance of all-season recreation opportunities including boating, fishing, hiking, heliskiing, snowmobiling, and exploring the many glaciers in the region—including the Salmon Glacier, the 5th largest glacier in Canada accessible by road.

Job Summary:

Under the direction of the Director of Operations, the Public Works Manager (PWM) is responsible for the safe and efficient delivery of a range of services relating to water, sewer, roads, drainage systems, solid waste collection, snow clearing operations, fleet and heavy equipment management, and maintenance of public infrastructure. Supported by a unionized Public Works Team, the PWM will provide leadership to ensure that the District of Stewart infrastructure is well maintained through effective planning and utilization of resources and prioritize the implementation of Capital Works Projects.

Qualifications & Requirements of the Role:

- Experience as a Supervisor or Foreman with a distinguished record of success; exhibiting public relations capabilities and a trusted motivator with effective leadership skills that foster a productive team.
- Exhibits a professional standard of conduct and communication with Staff, members of the public and Council.
- Skilled in relationship building, implementing strategic change, and facilitating collaboration across departments.
- Must demonstrate strong leadership and organizational skills with the ability to multitask and manage change while directing staff.
- Ability to work independently, prioritize multiple tasks, and exercise sound judgement.
- Experience working in a municipal government environment managing Public Works operations considered an asset.
- Experience managing a unionized crew with a Collective Agreement is an asset.
- Responsible for the efficient and productive coordination of day-to-day operations as well as scheduling the operational staff and providing direction for daily work requirements.
- Familiar with the assessment and analysis of drainage issues, road & sidewalk safety concerns and other traffic related issues.
- Ability to receive and review assignments, interpret design drawings/project plans, and provide leadership and advice on how to resolve issues in accordance with established standards, policies, and procedures.
- Understanding of purchasing policies and procedures including RFP & Tendering processes.
- Knowledge of Occupational Health and Safety rules and regulations.
- Basic knowledge of water/wastewater operations.
- Experience operating heavy equipment is an asset.
- Ability to utilize various computer software applications.
- Available to oversee operations outside regular working hours.

TO APPLY:

Qualified candidates are invited to submit their detailed resume and covering letter in confidence to the District of Stewart to: Darren Hicks, Director of Operations: P.O. Box 460, Stewart BC V0T 1W0 (705 Brightwell Street)
Or via email to: dhicks@districtofstewart.com

When applying please quote Job Posting No. 2025-006 | Shortlisted applicants will be asked for three (3) references.

Salary will be dependant on experience and qualifications. The District offers a comprehensive benefit package.

We thank all applicants, but only those selected for an interview will be contacted

The District of Stewart is committed to creating a diverse environment and is proud to be an equal opportunity employer